

# Business & Economics Society International January 2011 Conference

St. Thomas, Virgin Islands, USA – January 11-14, 2011

Wyndham Sugar Bay Resort & Spa  
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Virgin Islands 00802, USA

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## Panel Organizer Guidelines

Deadline for Abstracts/Papers and Early Registration: **September 30, 2010**

### OVERALL RESPONSIBILITY:

As panel organizer, you have the principal responsibility for your panel. Your job includes monitoring preparations of your panel's participants and maintaining liaison between them and B&ESI. Be sure (1) your panel maintains high professional standards; (2) you and your panel participants are well prepared and strictly observe all deadlines. Finally, you are responsible to see that all registration fees are paid by those within your panel. The fee for each participant on the panel, except the organizer, is \$360 (\$410 after **September 30, 2010**). The fee for the panel organizer is \$190 (\$240 after **September 30, 2010**).

### SUGGESTED PANEL FORMAT:

Chairperson, three papers presented by respective authors, two to four discussants, with at least one discussant assigned to comment on each paper. (Other formats, such as moderator and panelists or workshops, also might be used.)

### SELECTION OF PARTICIPANTS:

This is your most important job because the quality of your panel depends principally on its participants. A mix of young scholars with new ideas and older, more seasoned researchers can be conducive to a mutually advantageous exchange. Also, try to include both academics and non-academics among your panel's program participants.

### CONFERENCE SESSION TIME ALLOCATION:

One hour, 30 minutes.

### DEADLINE:

Complete panel/workshop information must be received by **September 30, 2010**. After that date, sessions will be accepted only on a space-available basis.

### CONFERENCE FORMAT:

The conference format is intended to foster active involvement by all attendees. Most of those attending are on the program; and, except for a few general sessions, the program consists of small discussion groups meeting concurrently. Including program participants, attendance at a typical panel may range from 10 to 50, depending on the topic's popularity and the participants' prominence. You and the other participants in your panel might benefit from inviting people to attend your panel. However, the most fruitful discussions often occur when only a small group of interested individuals is involved. To avoid unrealistic expectations, advise prospective participants in advance regarding the program format and the typical size of panel attendance.

### INFORMATION NEEDED BY B&ESI: (See sample below)

After receiving commitments from panel participants, send us the following: (1) Suggested panel title; (2) Category (see "Subject Categories" below); (3)

Professional affiliations, paper titles, mailing addresses (and if available e-mail addresses), phone, and fax numbers for the chair,

paper presenters, co-authors, and discussants.

#### SESSION SCHEDULING REQUESTS:

When establishing the conference panel schedule, we face numerous constraints, such as minimizing conflicts between topics and making sure no one is scheduled in two panels at the same time. If extenuating circumstances will allow one of your participants to attend only on a specific day or time, note these constraints at the top of your panel information. All scheduling requests must be received in writing by **September 30, 2010**. Making adjustments after panels have scheduled is virtually impossible.

#### REQUIRED FORMAT FOR CONFERENCE PANEL INFORMATION:

Panel Organizer: John Miller  
Panel Title: The Marketing of "Generic Products"  
Category: Marketing (MR13)

Chair: John Miller, Phantom University, Boston, MA

John Miller  
Business Studies Department  
Phantom University  
Boston, MA 01990  
Tel: (617) 734-2345, Fax: (508) 766-6287, E-mail: erex@env.rex.edu

Paper 1: Sally Tricer, Nice View College, Berkeley, CA  
Title: Should Generic Products be "Green"?

Sally Tricer  
School of Business  
Nice View College  
Berkeley, CA 01234  
Tel: ..., Fax: ..., E-mail: ...

Paper 2: Stuart Hamilton, Benson University, Vancouver, Canada,  
and Max Palmer, Department of Commerce, Washington, DC  
Title: "Generic" Marketing and the WWW

Stuart Hamilton  
Dept of Business  
Benson Univ.  
Vancouver, Canada 012-234  
Tel: ..., Fax: ..., E-mail: ...

Max Palmer  
Dept. of Commerce  
12 NW  
Washington, DC 01976  
Tel: ..., Fax: ..., E-mail: ...

(SIMILARLY FOR THE REMAINING PAPER PRESENTERS)

Discussant 1: Mary Steiner, Hamilton College, Miami, FL

Mary Steiner  
Dept of Business  
Hamilton College  
Miami, FL 09232  
Tel: ..., Fax: ..., E-mail: ...

(SIMILARLY FOR THE REMAINING DISCUSSANTS)

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**SUBJECT CATEGORY TITLE AND NUMBER:**

ACCOUNTING (A1)  
MANAGEMENT SCIENCE (MS2)  
MARKETING (MR3)  
FINANCE & INTERNATIONAL FINANCE (F4)  
BUSINESS ETHICS (BE5)  
QUANTITATIVE METHODS (QM6)  
BUSINESS STATISTICS/ECONOMETRICS (BSE7)  
BUSINESS LAW/LAW & ECONOMICS (L8)  
ENTREPRENEURSHIP (E9)  
BUSINESS & ECONOMICS EDUCATION (BEE10)  
MICROECONOMICS (MIC11)  
GOVERNMENT REGULATION (GR12)  
INDUSTRIAL ORGANIZATION (IO13)  
GAME THEORY (G14)  
INTERNATIONAL BUSINESS/ECONOMICS (IBE15)  
LABOR ECONOMICS/HUMAN RESOURCES (LH16)  
ECONOMIC GROWTH & DEVELOPMENT (EGD17)  
BEHAVIORAL, HEALTH & EXPERIMENTAL ECONOMICS (BHE18)  
ENVIRONMENTAL BUSINESS/ECONOMICS (E19)  
MACROECONOMICS (MAC20)  
MONETARY ECONOMICS (ME21)  
GOVERNMENT FINANCE (GF22)  
URBAN, RURAL & REGIONAL ECONOMICS (URR23)  
OTHER - PLEASE SPECIFY (O24)

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Please Mail, Email, Call or Fax:

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